Dufferin-Peel
Catholic District
School Board

May 23, 2023

QUESTIONS & ANSWERS

RFI-2023-45 Redesign of the School Board's Public Site including 151 School Websites and Intranet Site

Question 1:

a. What is the approximate page number of your new site? Pages are around:
b. Do you expect the selected proponents to provide ongoing maintenance and support? If yes, for how long?

c. Do you want the proponents to propose a hosting solution for your website? How long would the hosting be needed?

d. Do you have any third-party's API you would like to implement into your future website?

e. Are you open to propositions of third-party API that could have a value add to your website?

Answer 1:
a. 3550
b. The vendor will propose a maintenance and support solution. This will be on an ongoing basis.
c. The vendor will propose a hosting solution for the website. Hosting will be on an ongoing basis.

d. We currently have an integration with applytoeducation and myschoolday.
We have internal integrations to bring in events information, course calendar, school
contact information to pages within.
e. Yes

Question 2:

Will there be a designated individual or team who will act as the primary point of
contact for the focus group?

Answer 2:

There will be a project team to provide a point of contact.

Question 3:

How many languages do you want your new website to support, considering your
current website already has multilingual support?

Answer 3:

We require automatic translation of content and support for multiple languages.

Question 4:

a. Can you describe the current infrastructure and tools that your organization uses for
data storage and analysis, and how they will integrate with our proposed solution?

b. Are there any specific third-party integrations that the proposed system should have,
such as payment gateways, email providers, or other external services?

Answer 4:

   a. **We use GA3, soon to be GA4. VMs run on BladeSystem c7000 Enclosure G2,**
      storage is on a HP Storage Array HPE 3PAR
   b. **Yes, we have a third-party solution for myschoolday and applytoeducation.**
      System integrates internally with HR System and PowerSchool SIS.

Question 5:

Could you provide us with additional details on the expected traffic load on the system, including the number of concurrent users, expected transaction volume, and peak traffic periods?

Answer 5:

Our sites receive an average of 400,000 page views per month.

Question 6:

a. Do you currently have a process or system in place for managing content across multiple schools? If so, what do you like about it and what could be improved?
b. And do you have any specific goals or objectives for the content management system in terms of efficiency, user-friendliness, or other factors?

Answer 6:

   a. **Users currently manage content through a customized sharepoint site.**
   b. **We would like to reduce the complexity of the existing system to increase content generation. Sharepoint can be difficult for users to create/check in content.**

Question 7:

Could you provide the complete list of URL websites to redesign.

Answer 7:

We have one board website and approximately 151 schools. See sitemap for more details. We can provide the sitemap for the intranet site upon request.

Question 8:

Does Dufferin-Peel Catholic District School Board has already a SSO solution ?

Answer 8:

Yes, we have SSO.

Question 9:

What is approximatively the volume of Data to migrate after the redesign of the 151 websites ?

Answer 9:

There is an approximately 100gb of content to convert.

Question 10:

a. Can you comment on the expected scope of the content audit? With 150+ schools, there is a lot of content to review.

b. Are you looking for an overarching strategy or a drill-down into each school and its content?

Answer 10:

Scope of the audit will be done in conjunction with the team at Dufferin Peel.

Our preference would be for an overarching strategy. We would like a migration strategy for all content.

Question 11:

The current site appears to be running on Sharepoint. Do you have any preferences for or against an open-source CMS such as WordPress or Drupal?

Answer 11:

   a. **No preferences however we would not consider Wordpress or Drupal as we are concerned with security on those platforms**.

Question 12:

What shortcomings of Sharepoint do you hope to remedy with this project?

Answer 12:

We would like to reduce the complexity of the user experience to increase content generation. Sharepoint can be difficult for users to create/check in content.

Question 13:

Is the school board using Office 365 services? If yes, is there a reason why you would be looking for an external Intranet, when Sharepoint is already available and free?

Answer 13:

Yes, we are using Office 365 and we are currently using SharePoint. We are looking for an overarching redesign of the SharePoint online intranet site and migration services to bring in our current on-prem intranet site to the cloud.

Question 14:

Does the current site have taxonomy/categorization capabilities, or will that need to be created for the new site?

Answer 14:

Yes we currently use the SharePoint termstore for taxonomy.

Question 15:

Are there multilingual requirements for the website?

Answer 15:

We require automatic translation of content and support for multiple languages.

Question 16:

Does search need to index the contents of pdf / Doc files?

Answer 16:

A. Yes, we need to continue to index pdf/doc file content to effectively surface content to end users.

Question 17:

Please describe all third-party systems that integrate with the website via an API or an automated data import/export

Answer 17:

The website will integrate with Myschoolday and applytoeducation, HR system and PowerSchool SIS.

Question 18:

Please list all 3rd party systems that are embedded or iFramed into the site.

Answer 18:

No iFrames or embedded content however we integrate with Myschoolday and applytoeducation, HR system and PowerSchool SIS.

Question 19:

What third party tools, if any, are used to manage accessibility for the website?

Answer 19:

We have GA for traffic analysis but not sure about accessibility? We currently use a-checker we would welcome any tools for AODA compliance.

Question 20:

Where is the site currently hosted?

Answer 20:

Hosted by DPCDSB, on premises in SharePoint 2013.

Question 21:

Please provide usage data, or estimate expected traffic to the site

Answer 21:

We receive about 400,000 pageviews per month.

Question 22:

What are the data storage requirements (files, database, etc) for the site?

Answer 22:

Current sharepoint databases in total are about 100 gb.

Question 23:

a.What are the data storage requirements (files, database, etc) for the site?

b. Do you need a contractual SLA for hosting (more expensive) or a best-effort SLA based on a 99.9% historical uptime (less costly)?

Answer 23:

a. Current content database have about 100 gb of content
b. Please provide a quote for both options.
Ideally:

Priority	Definition	Initial Response SLA Targets
0	This priority is reserved for urgent situations (e.g. one of the following occurs: (1) production system outages, or (2) security breach) and no workaround is available)	1 Business Hour
1	This priority is for issues with significant impact causing functional limitations. Use this priority when • Critical "must have" functionality is down, with no workaround or solution available; • Backups or submissions deadlines that can no longer be accessed, performed or met. • Significant impact causing functional limitations and requires imminent but not immediate release • Missions critical impact which requires actively working with the customer to resolve the issue or to	4 Business Hours

		restore production, including considering a release to resolve • Performance degradation issues	
	2	This is the most common case priority. Use this priority when your system is fully operational but is experiencing: • A display issue (e.g. a page not rendering correctly causing functionality issues) • Unexpected behavior that cannot be solved using resources available in the knowledgebase • Account management needs	8 Business Hours
	3	This priority is for all issues with minimal to no impact. Use this priority when your system is fully operational but there is: • Display issues, such as a page not rendering correctly - however functionality still exists. • Other issues not impeding successful use of your production instance	2 Business days

Question 24:

Please describe how content is stored in the current CMS. Is content structured in a database with distinct fields in each content type, or is all the content essentially in a content field?

Answer 24:

It is stored in a content database, there is some metadata associated with content types.

Question 25:

Please describe the volume of content on the current website. How many pages are currently live?

Answer 25:

We have about 3550 pages currently live.

Question 26:

a. How are the individual school sites managed?

b. Do the schools have independent control of their pages on the website?

Answer 26:

   a. **Individual school sites are managed by the schools themselves with integrations from SIS and HR System to surface some information to the site.**
   b. **Yes, schools can create or edit pages and pin to taxonomy terms for navigation. The pages are templated.**

Question 27:

Do you expect copywriting or editing services as part of engagement?

Answer 27:

We have not yet decided the requirement for copywriting or editing services.

Question 28:

How detailed are the existing branding guidelines?

Answer 28:

Dufferin Peel branding guide will be provided in due course.

Question 29:

Do you have high-quality photography/media assets available for the new site?

Answer 29:

Yes

Question 30:

Please confirm that one design theme will carry across the entire site. If we need sub-themes of any type, please specify.

Answer 30:

Design themes are uniform across the school sites and board website with school colors being defined by the school. There are different themes for some sections of the website, such as students, parents and news and the schools website's have it's own.

Question 31:

a. How do you envision the relationship with the developer post-launch?

b. Do you need a maintenance contract to keep sites patched and secure?

Answer 31:
   a. **Ongoing support and maintenance will be required.**
   b. **Yes, we will need a maintenance contract.**

Question 32:

a. Is students.dpcdsb.org part of this project?

b. Are there any other subdomains that are in scope for this project?

Answer 32:
   a. **Students.dpcdsb.org is not in scope**
   b. **Only the listed subdomains are in scope.**

Question 33:

Migrating a large site off of Sharepoint while redesigning it will be a lengthy project. Is the board prepared for a budget that may be well into six figures?

Answer 33:

Please provide your best estimate

Question 34:

What platform will the Single Sign On be connected to?

Answer 34:

This platform should use Azure Active Directory Single Sign On for SSO

Question 35:

a. Intranet site is mentioned throughout but what are the specific functionalities and content within this intranet site?

b. Is this a private login with different access levels where individual school administrators/teachers/students login to view files/documents separate from the main board and school sub sites for example? This is the most critical area that needs a lot of detail to accurately estimate costs if it's different then the public facing websites since programming functionality can vary significantly if it can't be analyzed beforehand.

Answer 35:

   a. **There are many functionalities including but not limited to, mileage, department subsites, construction site and documentation sites for internal applications with a workflow solution.**
   b. **Yes this should be granular enough to support the needs of the intranet**

Question 36:

a. Is there an export tool in the current website / intranet or will the data need to be migrated by viewing the existing database?

b. Will access be provided (in MS SQL or Other SQL Formats), if so is the data encrypted or is it expected that content will be migrated from the public facing websites manually?

Answer 36:

   a. **The board website uses SharePoint 2013.**
   b. **The content databases will be provided. It is up to the vendor to provide a migration strategy.**

Question 37:

a. Do you require ongoing accessibility after launch such as regular scans or even active assistance fixing new content added by users to make sure it is compliant?

b. Would the board be running it's own security / accessibility scans on top of scans we provide? This could affect hosting pricing as running scans outside the servers may incur additional fees because of bandwidth usage across thousands of pages.

Answer 37:

a. Yes, we would require ongoing accessibility scans.
b. We have our own monitoring tools but their bandwidth usage is low.

Question 38:

Are there specific hosting requirements for all websites? Cloud (AWS, Azure) vs Dedicated vs On Site North America vs Canadian vs Ontario.

Answer 38:

The site must be hosted in Canada

Question 39:

How many stakeholders will there be from the client-side, and will a project lead be appointed?

Answer 39:

There will be a project lead. There are approximately 200 content creators and stake holders at DPCDSB.

Question 40:

How much content will need to be migrated from old main site to new CMS ?

Answer 40:

The content will need to be migrated, there are currently 3550 pages and 100gb of content in total.

Question 41:

can you please provide us with a budget range for this project ?

Answer 41:

Vendor should provide best estimate

Question 42:

How much of the current content is to be rewritten vs moved over vs. new content created from scratch?

Answer 42:

Proportion of content being migrated will be discussed at a later stage.

Question 43:

How many web administrators does DPCDSB expect to have at launch?

Answer 43:

Approximately 200 (content creators)

Question 44:

What level of WCAG and AODA do you require?

Answer 44:

The level of WCAG should be compliant with the Accessibility for Ontarians with Disabilities Act

Question 45:

Please describe some main pain points to your current platform

Answer 45:

We are currently running a highly customized version of SharePoint 2013, updating it is difficult and as well users find it difficult to create new web content. We would like to make it easier to maintain the site and encourage more user generated content by

making it easier to create new content. As well a new site should provide better security.

Question 46:

Is DPCDSB open to selecting a CMS platform during planning vs. just a direct recommendation during the RFP process? (This would allow DPCDSB to review more than one platform through both demos and trial accounts to ensure fit, along with clear visibility into each platform's total cost of ownership.)

Answer 46:

Yes, absolutely.

Question 47:

Is it your preference for an Open Source CMS solution ? ie. Word Press, Drupal ?

Answer 47:

No preferences however we would not consider Wordpress or Drupal as we are concerned with security on those platforms.

Question 48:

Is there any organizational predisposition to a specific CMS platform or technology stack, i.e. .NET or PHP?

Answer 48:

No preferences however we would not consider Wordpress or Drupal as we are concerned with security on those platforms.

Question 49:

Are their specific Service Level requirements around uptime and resolution response times?

Answer 49:

Ideally:

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1	This priority is for issues with significant impact causing functional limitations. Use this priority when • Critical "must have" functionality is down, with no workaround or solution available; • Backups or submissions deadlines that can no longer be accessed, performed or met. • Significant impact causing functional limitations and requires imminent but not immediate release • Missions critical impact which requires actively working with the customer to resolve the issue or to restore production, including considering a release to resolve • Performance degradation issues	4 Business Hours
2	This is the most common case priority. Use this priority when your system is fully operational but is experiencing: • A display issue (e.g. a page not rendering correctly causing functionality issues) • Unexpected behavior that cannot be solved using resources available in the knowledgebase • Account management needs	8 Business Hours
3	This priority is for all issues with minimal to no impact. Use this priority when your system is fully operational but there is: • Display issues, such as a page not rendering correctly - however functionality still exists. • Other issues not impeding successful use of your production instance	2 Business days

Question 50:

Do you have any websites of other organizations that DPCDSB admires and would deem best in class, even if from a different sector or industry, that you could share?

Answer 50:

Peel DSB and Ottawa Carleton are good examples.

Question 51:

Are there any social media integrations of Twitter, YouTube, Instagram, Facebook etc..

Answer 51:

We have embedded twitter feed and icons for youtube, instagram, linkedin and facebook.

Question 52:

Can you please share with us all of the business platforms/ tools (CRM) that you currently use which would require integration?

Answer 52:

Our SIS (PowerSchool), HR System (IPPS), ApplyToEducation and MySchoolDay would need to be integrated.

Question 53:

Is your current technology vendor responding to this RFP,.. if not why ?

Answer 53:

We do not currently have a vendor for the intranet/internet redesign.

Question 54:

We have an issue with the Privacy Principals Specifications Checklist... I have run into is when I popped into the bid site to see about number of documents to submit and their first section Step 1 there is something broken. Its 10 questions to just confirm Yes or No to Privacy Policies but there are no radio buttons to click and just by opening it, it

changed to green check as if I've completed that step. Can you please provide a work around or insert the radio buttons ?

Answer 54:

Has been corrected in the bidding system.

Question 55:

What is the current state content management systems?

Answer 55:

The current CMS (SharePoint 2013) is working well but out of support.

Question 56:

How often does content get updated?

Answer 56:

New content is generated daily.

Question 57:

Is there any content creation/approval workflows available?

Answer 57:

Yes, standard SharePoint workflow approval is used in the current CMS.

Question 58:

Can a school authority (principal/office staff) update school specific content? If so, what is the approval/publishing process.

Answer 58:

Yes, we have school site admins who create content standard SharePoint workflow approval is used in the current CMS.

Question 59:

a. Is there any user roles involved?

b. Is so, how is the user authentication and authorizations managed?

c. Any AD systems in the solution landscape?

Answer 59:

a. **Users are granted access to their school, or the main board website.**
b. **User authentication and authorization is handled through sharepoint and sharepoint groups. This is currently hosted on prem.**
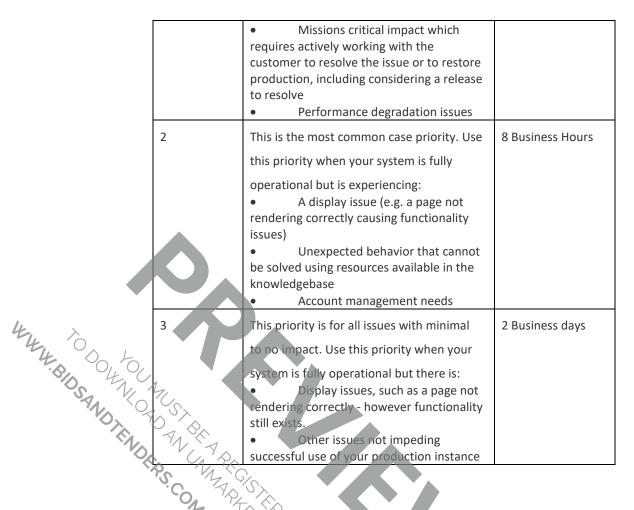c. **SharePoint authenticates against AD and currently uses Claims auth.**

Question 60:

What are the performance and availability benchmarks i.e. Non-functional requirements?

Answer 60:

Ideally:

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Question 61:

Can DPCDSB share Site traffic numbers to assist with estimating licensing/platform costs e.g. annual historical/projected numbers for main site, school sites, intranet – pageviews & visitors?

Answer 61:

Board and School Websites receive about 400,000 pageviews per month.

Question 62:

Will you provide the visuals/ multimedia assets or do we have to procure/ create them?

Answer 62:

We have premade assets which we can provide to the vendor, new assets may need to be acquired or created by the vendor.

Question 63:

a. What elements (other than hosting) would we be responsible for after the site is launched?

b. Will we be in charge of maintaining the social media and online forums?

Answer 63:

a. Vendor will provide maintenance and platform support
b. No, our communications team will handle it.

Question 64:

Will the board require its own website on top of the 26 secondary schools and 125 elementary schools?

Answer 64:

Yes, the board will continue have it's own website. The current board website address is: www.dpcdsb.org

Question 65:

a. What platform are you currently using for your Intranet?

b. Is your intention to keep using that platform or are you open to recommendations?

c. Can you provide additional detail on the scope of work as it pertains to the intranet?

Answer 65:

   a. SharePoint 2013 on prem
   b. We would like to use a different platform and are open to recommendations
   c. We are looking for a complete revamp and the vendor can propose a solution that they have implemented at other organizations of our size.

Question 66:

Are you looking for distinct web experiences for each individual school?

Answer 66:

School sites are standardized with different color themes and school logo.

Question 67:

Page 9 - Can you provide more detail on the level of personalization you are looking to achieve. Some types of personalization would require general user accounts and user tracking to accommodate. Personalization can also be achieved through less invasive techniques like geolocation, related content maps, and/or user journeys relevant to your various user groups (like faculty, students, the community, etc.)

Answer 67:

Please include as an option in your proposal.

Question 68:

Page 11 - Would you be using Microsoft, Google, or other for SSO?

Answer 68:

We are using Azure Active Directory Single Sign On

Question 69:

The RFI says The CMS should support the migration of existing content.... Is the expectation that the Board or the vendor do the content transfer?

Answer 69:

The vendor working with DPCDSB will migrate content.

Question 70:

We partner with an organization that provides the specialized secure hosting and security requirements noted in the RFI. What, if any, conditions or requirements are there to identifying in the RFI a 3rd-party supplier as part of the bid?

Answer 70:

You will be provided with the security and privacy document if you are the selected vendor.

Question 71:

For the fee structure, do you require a breakdown of each of the separate aspects of the project, such as design, development and testing, but also the User Feedback and site audit?

Answer 71:

Yes, please also include training in the quote.

Question 72:

Will the second process mentioned in Section 13 be another open competition amongst qualified vendors, or will that be a discussion discussing details between the board and the successful vendor?

Answer 72:

A second process with specifications and pricing will be posted by the Board.

Question 73:

Can you please provide guidance on the extent to which the agency partner will be developing content for the intranet and public sites?

Answer 73:

The vendor will be migrating content in collaboration with Dufferin Peel, Dufferin Peel will be internally generating content.

Question 74:

Can you please provide a count of total pages across all sites that will require auditing, migrating or content generation, both for the district's public websites and intranet?

Answer 74:

There are approximately 3550 pages spanning all sites.

Question 75:

Do the public sites or intranet need to be multi-language and if so, how many languages?

Answer 75:

We require multi language support with translation services.

Question 76:

Are there any platform requirements or preferences for either the public site, intranet or both?

Answer 76:

No preferences however we would not consider Wordpress or Drupal as we are concerned with security on those platforms.

Question 77:

Can you please provide the timeline for the project including launch dates for the sites?

Answer 77:

We would like to complete the project within a year.

Question 78:

Are there any available scope documents other than the 'RFI-2023-45-Redesign of the School Board's Public Site including 151 School Websites and Intranet Site.pdf' document?

Answer 78:

This is the only scope document

Question 79:

a. Could you please clarify who will be responsible for developing the content strategy for the redesigned public site and school websites?

b. Is it the contractor, the school board, or a collaborative effort?

c. If the contractor is involved in the content strategy, could you provide guidance on the level of involvement expected and any specific requirements or guidelines?

Answer 79:

Content creation strategy is a primary responsibility of DPCDSB and will be determined in collaboration with the vendor.

Question 80:

Do you require any content or sections in a language other than English that will need to be included in the new site?

Answer 80:

We require multi language support with translation services.

Question 81:

a. Regarding conducting the current internet/intranet assessment and incorporating user feedback, could you please specify whether this task falls under the responsibility of the contractor, the school board, or both?

b. If the contractor is expected to be involved, could you provide more details on the scope of the assessment and how the user feedback will be collected and incorporated into the redesign process?

Answer 81:

   a. **Please provide a separate section for this and quote separately.**
   b. **This depends on the scope of the assessment, how much the vendor can help.**

Question 82:

a. It is mentioned that the project aims to improve the user experience through simplified and intuitive navigation, among other elements. Could you clarify the extent of the contractor's involvement in achieving this goal?

b. Will the contractor be responsible for proposing and implementing the changes to navigation, search functionality, and categorization of information, or is this primarily the school board's responsibility?

Answer 82:

   a.   **Vendor is required to provide a complete redesign of site navigation**
   b.   **Yes, a full redesign is being requested.**

Question 83:

a. Given the initial planning phase and the need for more information to define a firm budget, could you provide guidance on the expected budgeting approach for this project?

b. Is there flexibility in the budgeting process to accommodate adjustments based on the detailed requirements and scope that will be determined during the planning phase?

Answer 83:

   a.   **Please provide your best estimate**
   b.   **Yes**

Question 84:

a. Regarding the inclusion of high-quality visuals such as images, videos, and infographics, could you please clarify who will be responsible for creating and incorporating these visuals into the website?

b. If the contractor is expected to handle these tasks, could you provide more details on the extent of their involvement?

c. Specifically, is the contractor required to create videos and infographics from scratch, or are they responsible for optimizing and incorporating pre-existing visuals provided by the school board?

Answer 84:

High quality visuals/images and videos will be provided by DPCDSB. Net new visual assets may need to be created as part of this project and should be included in the quote as a separate item.

Question 85:

a. If the contractor is expected to create videos and infographics, could you please provide more information on the specific scope of these elements?

b. What types of videos are envisioned (e.g., promotional videos, instructional videos, etc.)?

c. What length and level of complexity are anticipated?

d. Regarding infographics, could you provide guidance on the expected number, complexity, and topics to be covered?

Answer 85:

High quality visuals/images and videos will be provided by DPCDSB. Net new visual assets may need to be created as part of this project and should be included in the quote as a separate item.

Question 86:

a. Regarding the inclusion of interactive content like quizzes, surveys, polls, and other engagement tools, could you please clarify who will be responsible for creating and implementing these interactive elements on the website?

b. If the contractor is expected to handle these tasks, could you provide more details on the extent of their involvement?

c. Specifically, are they responsible for developing and programming the interactive content from scratch, or are they expected to incorporate pre-existing interactive tools or platforms provided by the school board?

d. If the contractor is to build from scratch, can you provide more details about the desired functionality; i.e.: do the quiz, survey and poll results need to be stored?

Answer 86:

We will work with the vendor on creating interactive content.

Question 87:

a. Is relevant user data available to provide the requested customization in regards to 'customized news feeds, personalized recommendations'?

b. Do you store information which would indicate what news items or recommendations are appropriate for a user?

Answer 87:

Yes, we can provide relevant information on users to provide personalized recommendations.

Question 88:

a. The RFP mentions the need for a new CMS for the redesigned website. Could you please provide any specific requirements or preferences for the CMS selection?
b. Considering that the current website is built on an existing CMS (SharePoint), are there any legacy issues or compatibility considerations that we should be aware of while selecting a new CMS?

c. Additionally, could you provide insights into the desired functionality and features that the new CMS should possess to ensure a smooth transition of current content and other functionality.

Answer 88:
   a. **No preferences however we would not consider Wordpress or Drupal as we are concerned with security on those platforms.**
   b. **We are looking for a new CMS which will more user friendly to content creators and editors so we will be replacing the existing CMS, no coexistence**
   c. **We expect the CMS to contain the features of a modern CMS for a large organization.**

Question 89:

Regarding the SEO strategy for the website, could you please clarify if the contractor will be responsible for conducting keyword research, optimizing page titles and meta descriptions, and implementing other SEO techniques?

Answer 89:

Yes the contractor will be responsible for SEO strategy.

Question 90:

a. In terms of content creation, could you please clarify who will be providing the majority of the content for the website?

b. Will the contractor be responsible for writing and optimizing the content, or will the school board be providing the bulk of the content?

c. If the contractor is expected to handle content creation, could you please provide guidance on the level of involvement required?

d. Are they expected to generate content from scratch or work with existing content provided by the school board?

Answer 90:

a. **Dufferin Peel will provide the majority of the content**
b. **Same as above**
c. **Same as above**
d. **Same as above**

Question 91:

a. As we envision a successful redesign project, we understand the importance of having a comprehensive technical scope that outlines the specific technical requirements and functionalities of the website. Is there an existing technical scope document or plan that we should review?

b. In the absence of a detailed technical scope, we would highly recommend developing one as part of the project to ensure clarity and alignment on the technical aspects. Would you like us to include the creation of a technical scope as part of our proposed budget?

Answer 91:

a. **The RFI is a reflection of the high level guidelines and we expect the vendor to provide specific technical requirements**

b. **Yes**

Question 92:

a. If the creation of a technical scope is not within our scope of work, could you please clarify who will be responsible for developing the technical scope?

b. Would it be the client's internal team or another contractor involved in the project?

Answer 92:

a. **The RFI is a reflection of the high level guidelines and we expect the vendor to provide specific technical requirements**
b. **Our team will be involved in the project**

Question 93:

a. How would you like the ongoing support to be quoted?

b. By a time interval (monthly, yearly) or all at once?

c. Are the requested 'regular security audits' to continue being provided after launch?

d. Are the requested 'regular updates' to continue being provided after launch?

Answer 93:

A/b. Yearly quotes
c. **Yet to be decided**
d. **Yet to be decided**

Question 94:

Is a rebuild of dppermits.dpcdsb.org included in the scope?

Answer 94:

Out of scope

Question 95:

Is a rebuild of students.dpcdsb.org included in the scope?

Answer 95:

Students.dpcdsb.org redesign is not in scope

Question 96:

Is the requested 'forum or discussion board where users can interact with each other and share ideas and opinions' part of the main site or intranet?

What specific functionality do you require for this section?

Answer 96:

Intranet

Question 97:

Are users able to login to the main site or just the intranet?

Answer 97:

Users are only able to log on to the intranet, would like to have a link to the intranet.

Question 98:

Do you have any specific technical requirements in regards to security?

Answer 98:

Site must be hosted in Canada, more details will be available after security assessment.

Question 99:

Do you have any specific technical requirements in regards to data storage?

Answer 99:

Site must be hosted in Canada.

Question 100:

Do you require any information to be pulled from external systems or databases?

Answer 100:

Yes

Question 101:

Do the user accounts need to rely on an existing SSO system?

Answer 101:

Yes, we use Azure Active Directory Single Sign on

Question 102:

If a new user authentication system is established do the existing users need to be imported? If so, from what system?

Answer 102:

No we have an existing authentication system; Azure Active Directory Single Sign on

Question 103:

a. Do you have any specific requirements in regards to hosting?

b. Such as server location?

Answer 103:

   a.   **Site must be hosted in Canada.**

Question 104:

Do you have an example of the current intranet site that we can access?

Answer 104:

Access may be provided after the vendor signs an NDA with the board.

Question 105:

a. What interactive functionality does the current intranet site have?

b. discussion forms?

c. file sharing?

d. messaging?

Answer 105:

Yes to a, b, c, d.

Question 106:

What new functionality does the intranet site require as part of the rebuild?

Answer 106:

We are doing a complete redesign, up to the vendor to provide best practices

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